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2015-03-27 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
March 27, 2015
9:00-10:30 am, SM113B

Present: Phil Anloague, Jim Dunne, Harry Gerla, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytka, Kathy Webb

Absent: Paul Benson, Erin Brown, Linda Hartley, Dominic Sanfilippo

Guests: Paul Vanderburgh (Office of the Provost)

Opening prayer/meditation: H. Gerla opened the meeting with a prayer.

Minutes: The minutes of the March 20, 2015, ECAS meeting were approved with corrections.

Announcements:

- Next ECAS meeting is Friday, April 10, 2015, 9:00-10:30 am, St. Mary's 113B
 - Approve agenda for April 17th Academic Senate meeting
- No ECAS meeting on Friday, April 3, 2015
- Next Academic Senate meeting is Friday, April 17, 2015, 3:00 pm KU East Ballroom
 - End of the year committee reports due (electronic copy to Emily)
 - Draft agenda for April 17th Academic Senate meeting:
 - UDCI presentation—Need list of questions by April 10th
 - Domestic student use of UDCI and benefit to them?
 - Maternity Leave Report
 - Brief Information Literacy Report
 - Undergraduate certificate policy (decide on April 10th)
 - CAP progress report, including plans for 2 year Assessment
 - Revisions to Processes and Procedures document (DOC 2007-05)
 - Will be distributed for editing
 - ECAS and Officer Elections
- Committee appointments will be made at April 10th ECAS meeting
- Roster of new Senators will be distributed before April 17th Academic Senate meeting; Senators in areas needing ECAS representatives will be asked to consider service on ECAS and encouraged to discuss it with other area representatives prior to April 17th meeting

Reports from Committees:

Academic Policies Committee: E. Mykytka reported that the full report from the faculty survey on the academic calendar will be posted on the Senate Porches site and the executive summary which was presented at the March Academic Senate meeting will be included in the meeting minutes as an appendix.

Faculty Affairs Committee: H. Gerla reported that the committee will meet today to discuss the draft documentation of the University Elections Committee.

Student Academic Policies Committee: L. Leming reported that the editable report form for academic dishonesty has been discussed with Tom Skill and is in the works. It will link from the Honor Code just like the current form.

New Business:

Research Policy and Statement on Research: The members of ECAS support using the existing research policy and statement on research as the basis for review and revision. The revision of the document(s) will not be ECAS responsibility, but ECAS and Academic Senate will expect to see revised policy and statement prior to final approval.

Academic Senate Membership: The members of ECAS support using the charge for previous Senate composition committee as the basis for a new committee. Revised document will be reviewed at April 10th ECAS meeting.

Judicial Review Board appointment: The Senate's current representative to the JRB is going off of the Senate so a new Senate representative is needed. C. Krane will send Debra Monk a list of the 2015-2016 Academic Senators to determine if anyone already has the appropriate training which is preferable. This item has not been completed yet.

CAPC Replacement: C. Krane announced that J. Dunne would continue as a Senate/APC representative to the committee. She plans to talk to J. Mashburn about his term on CAPC since he should have two more years on the committee as the Natural Sciences representative. CAP documentation requires three Senators to serve on CAPC. CAPC membership is also representative, so the number of eligible faculty can be very small if both criteria must be met. C. Krane stated that given these issues, the fact that the new Senate has not been seated, and the fact that some new Senators are currently on sabbatical, the decision about new CAPC members cannot be made yet. ECAS is aware of the desire of Asst. Provost S. Hunley to get the new members designated as soon as possible so precious time is not lost in the fall.

Old Business:

Consultative Matters Document: H. Gerla led a discussion of the draft on consultative matters. P. Anloague stated that consultation is defined very specifically in the Senate constitution and that this document seems to be addressing issues raised by Senators for advisement (fact-finding/discussion), not consultation according to the constitution. H. Gerla agreed, stating that the constitution does not restrict Senators from bringing up issues. He stated that this document was an attempt to "memorialize our practice" of how ECAS handles issues sent to the Senate for consideration. P. Anloague suggested that key elements be incorporated into Processes and Procedures document (DOC 2007-05). K. Webb stated that sections 1A and IV of the draft provides clarity and suggested that portions of those two sections be added to DOC 2007-05. There was general agreement with that suggestion. C. Krane will incorporate aspects from those two sections into DOC 2007-05.

The meeting was adjourned at 10:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Instructional staff titles	Provost's office		FAC		
Information Literacy	ECAS		Task Force	Initial report due to Senate	April 17, 2015
AS Constitution revision: Committee to examine membership	ECAS		ECAS	Preliminary report due to ECAS in September 2015; discussion at September Academic Senate meeting	
Dismissal for academic dishonesty	SBA	SAPC	Chairs/Program Directors		
Policy for undergraduate certificate programs			APC		
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Tasks ongoing					
Consultation	ECAS	ECAS	ECAS	Open communication	
CAP oversight	Senate		APC	Hear reports as needed	
UNRC			ECAS	Hear reports as needed	